

**MINUTES OF THE REGULAR MEETING OF THE TOBACCO PREVENTION
AND CESSATION EXECUTIVE BOARD
JUNE 12, 2003**

Mr. Bain Farris, Chairman, called the regular meeting of the Tobacco Prevention and Cessation Executive Board to order at 1:00 p.m., in the 2nd floor Conference Room of the ISTA Building, 150 West Market Street.

The following Executive Board members were present for all or part of the meeting:

Bain J. Farris, Chairman
Sue Percifield for Gregory Wilson, MD, Vice-Chairman (Ex-Officio)
Karla Sneegas, MPH, Executive Director
Richard Huber, MD
Steven Jay, MD
Phyllis Lewis for Suellen Reed (Ex-Officio)
Peggy Voelz
Gordon Durnil for Steve Carter (Ex-Officio)
Suzanne Clifford for John Hamilton (Ex-Officio)
J. Michael Meyer
Patricia Hart
Alan Snell, MD
Robert Keen, PhD
Steve Simpson, MD
Mohammad Torabi, PhD

The following Advisory Board members were present for all or part of the meeting:

Arden Christen, DDS
Cecilia Williams
Olga Villa Parra

The following Executive and Advisory Board members were not in attendance:

James Jones
Robbie Barkley
Michael Blood, MD
Diane Swanson
Alice Weathers
Diane Clements (Advisory Board)
Kiki Luu (Advisory Board)
Heather McCarthy (Advisory Board)
Bennett Desadier, MD (Advisory Board)
Steve Montgomery (Advisory Board)
Nadine McDowell (Advisory Board)
Robert Arnold (Advisory Board)
Kate Taylor (Advisory Board)
Steve Guthrie (Advisory Board)

Agency staff in attendance:

Anita Gaillard, Director of Community Programs
Miranda Spitznagle, Director of Program Evaluation
Phil Lehmkuhler, Director of Contract Management, Human Resources & Legislative Liaison
Celesta Bates, Chief Financial Officer
Kristen Kearns, Administrative Assistant
Becky Haywood, Administrative Assistant
Dan Morgan, Regional Program Director for Southeastern Indiana
Karen O'Brien, Regional Program Director for Southwestern Indiana
Jack Arnett, Regional Program Director for Northern Indiana
Julia Searle, Regional Program Director for Central Indiana
Lori Peterson, Director of Minority Programs
Lorien Morgan, Summer Intern
Alejandrina Caldera, Summer Intern
Justin Fox, Summer Intern

Others in attendance:

Debi Hudson, Clarion Tobacco Control Center
Hannah Thomason, Clarion Tobacco Control Center
Sara Dain, Clarion Tobacco Control Center
Arvetta Grimes, Minority Health Coalition of Marion County
Nancy Maylath, Purdue University
Anne Privette, Marion County Health Department
Susan Sheridan, Martin University
Penny Davis, Indiana State Excise Police
Steve Anderson, Indiana State Excise Police
Harry L. Davis, MZD
Bruce Bryant, Promotus Advertising
Margaret Davidson, MZD
Erin Hart, Golin Harris
Kathy Walker, Tippecanoe Tobacco Control Partnership
Kim Manweiler, The Sanders Group
Carolyn S. Waller, Indiana State Department of Health
Aida McCammon, Indiana Latino Institute
Lisa Smith, Healthy Communities Initiative of Bartholomew County
Alice Jenkins, Indianapolis Chapter of Indiana Black Expo
Rob Actor, Community
Sandy Cummins, Marion County Health Department
Gurinder Hohl, Marion County Health Department
Mark Branch, Indiana Alliance of Boys and Girls Clubs
Teresa M. Boone, Tobacco Free Coalition of Delaware County
Tonya Miller Bailey, Tobacco Free Coalition of Delaware County
Patricia Richards, American Cancer Society
Sharla Cretors-Daniels, American Cancer Society
Robin Tew, Office of the Governor
Missy Lewis, Indiana Academy of Family Physicians/Tar Wars

Coral Cosway, Indiana Academy of Family Physicians
Michelle Bennett, Cancer Services of Grant County
Karesa Knight, Madison County Tobacco Prevention and Cessation Coalition
Natalie Carter, Madison County Minority Tobacco Partnership
Jim Mills, Madison County-Madison Health Partners

Mr. Farris called for approval of the minutes from the March 20th meeting. Motion to approve the minutes with no corrections was made by Dr. Jay, seconded by Dr. Keen. Motion approved.

March 31, 2003 Financial Report:

Mrs. Bates gave the financial report for the period ending March 31, 2003. Motion to approve the financial report as given was made by Dr. Snell, seconded by Dr. Jay. Motion approved.

Budget Update:

KARLA WHAT TO YOU WANT INCLUDED IN THIS AREA?

Evaluation update:

Mrs. Spitznagle noted that we have two comprehensive reports on media tracking. One is for Adults and the other on Youth. She also stated that ITPC shared Adult Tobacco Survey results in an April press conference. Fact sheets on the Adult Tobacco Survey were provided and additional information can be found on our website.

Legislative Update:

Mr. Lehmkuhler gave updates on HB1378 and HB1788.

Media Update:

Mrs. Margaret Davidson of MZD gave the media update. She spoke mainly about our upcoming State Fair.

Staff Report:

Mrs. Sneegas gave the staff report. She noted that we are moving forward with the RFP (request for proposals) process, and gave a time frame of August 2003. Mr. Lehmkuhler introduced our summer interns, Lorien Morgan, Alejandrina Caldera and Justin Fox.

Meeting adjourned at 4:00 p.m.